



Recommended Mentor Screening Standards

See Screening Applicants for Effectiveness (SAFE) for more information about the mentor screening process.

Mentor Screening Process	<u>Community-based</u> Unsupervised Match Activities	<u>Site-based</u> Unsupervised Match Activities	<u>Site-based</u> Supervised Match Activities
Written application	Required	Required	Required
Reference check by phone: 1 professional, 2 personal, 1 familial all that have known applicant for at least 2 years.	Four Required	Three Required	Two Required
Criminal history check (fingerprint check)	Required	Required	Required
Driving record review	Required	Recommended	Recommended
In-person interview	Required	Required	Required
Home assessment	Strongly Recommended	Optional	Optional
Interview of significant others residing in home	Required	Optional	Optional
Check of prior volunteer experience	Required	Required	Required
Written Volunteer Position Description, Eligibility Requirements & Commitment Statement	Required	Required	Required
Mentor training (In-person, at least 3 hours)	Required	Required	Required
Sex Offender Registry Check	Required	Required	Required
Internet Search/Social Media	Required	Required	Required
Final Decision (supported by all staff involved in screening)	Required	Required	Required

Note: Site-based programs include school-based, workplace and other facility-based programs. In supervised activities, the program coordinator is present to observe the mentor-mentee interaction. In unsupervised, site-based programs, a program coordinator is usually in the building but not always in the same room where the mentoring is taking place.

Adapted from The Connecticut Mentoring Partnership, *Business Guide to Youth Mentoring*, and Big Brothers Big Sisters of America, Standards of Practice for One-To-One Service & Friends for Youth Inc. Mentor Screening Recommended Tools & Processes. Courtesy of Oregon Mentors.